User Manual – Project Registration

This document contains step by step instructions to fill the application form for Project Registration
Procedure for Project Registration

**Step 1:** Open the Karnataka RERA web portal and click on the Project Registration.

**Step 2:** Registration form will open select the Promoter type and enter the valid E-mail ID and click “Next“.
**Step 3:** Promoter detail page will open fill all the applicable and mandatory details

**Step 4:** Enter the Project Land owner details previous project details if applicable and click on the next.
Step 5: In Project details fill all the details of project detail and Project ongoing status detail, Development details, Internal Development work, Project Bank details, Associated vendor details, Project Architects, Structural Engineers, and Project Contractors if applicable.

NOTE: Details with “**” are Mandatory.
### Project Registration - User Manual

#### Project Details

- **Project Address Line 1**: 
- **District**: 
- **Plan Approving Authority**: 
- **No of Garage**: 
- **Area of Garage (Sq Mt)**: 
- **No of Open Parking**: 
- **Area Of Open Parking (Sq Mt)**: 
- **No of Covered Parking**: 
- **Area Of Covered Parking (Sq Mt)**: 

#### Boundary Endpoints of the Project

- **North Latitude**: 
- **East Longitude**: 
- **West Latitude**: 
- **South Latitude**: 

#### Project Ongoing Status Details

- **Extent of development carried out till date (0% to 99%)**: 
- **Total amount of money collected from allottees**: 
- **Total amount of balance money lying with promoter**: 
- **Is the project delayed**: Yes / No

#### Development Details

- **Type of inventory**: 
- **Carpet Area (Sq Mt)**: 
- **Area of exclusive balcony/verandah (Sq Mt)**: 
- **Area of exclusive open terrace if any (Sq Mt)**: 

#### Additional Details

- **No. of inventory Available For Sale**: 

#### Options

- **Add More**
### Project Registration - User Manual

#### Internal Development Work

<table>
<thead>
<tr>
<th>Work Type</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road System</td>
<td>Local Authority</td>
</tr>
<tr>
<td>Sewage and Drainage System</td>
<td>Local Authority</td>
</tr>
<tr>
<td>Solid Waste Management And Disposal</td>
<td>Local Authority</td>
</tr>
<tr>
<td>Fire Fighting Facility</td>
<td>Local Authority</td>
</tr>
<tr>
<td>Emergency Evacuation Services</td>
<td>Local Authority</td>
</tr>
</tbody>
</table>

#### Other External Development Works

<table>
<thead>
<tr>
<th>Work Description</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>RJ</td>
<td>Local Authority</td>
</tr>
</tbody>
</table>

#### Project Bank Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Name</td>
<td>ANDHRA BANK</td>
</tr>
<tr>
<td>Account No.</td>
<td>43523523</td>
</tr>
<tr>
<td>State/UT</td>
<td>Karnataka</td>
</tr>
<tr>
<td>Pin Code</td>
<td>121111</td>
</tr>
<tr>
<td>Branch Name</td>
<td>ewlqwn</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>wE5J5g5ng</td>
</tr>
<tr>
<td>District</td>
<td>Golling</td>
</tr>
</tbody>
</table>

#### Associated Vendor Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Agent</td>
<td></td>
</tr>
<tr>
<td>Agent RERA Registration No.</td>
<td></td>
</tr>
<tr>
<td>Agent Name</td>
<td></td>
</tr>
<tr>
<td>Agent Address</td>
<td></td>
</tr>
</tbody>
</table>

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6
**Step 6:** In Upload document page upload all the documents which are mandatory along with the applicable documents like declarations, NOC’S, Benefit of Development and Project photo etc., and click on next.
Project Registration-User Manual

NOCs (Upload which are Applicable)

- Any other document (Rights/Title/Inheritance/Name)
- Conversion Certificate under Sec 95 of the KLR Act 1961
- Fire Force Department
- BESCMA
- KSFCB
- BSNL
- Existing Layout Plan
- Change of Land Use
- Urban Land Ceiling
- Bangalore Urban Arts Commission
- Dept. of Horticulture
- Certificate from Registered Engineer indicating the structural safety of the building (for Apartments)
- Advocate Search Report
- Approval/NOC under section 109 of KLR Act 1961
- Approval/NOC under Sec 14 of the KTCP Act
- Airport Authority of India
- SEWA
- Lift Authorities
- Existing Section Plan and Specification
- Sectional Drawing of the apartments
- Inspector Of Factories Controller Of Explosives Railways
- Coastal Regulation Zone Authority
- NOC in case of building proposals abutting to neighbouring properties

Benefit of Development Rights

- Utilization Certificate
- Transfer of development rights certificate
- Relinquishment Deed

Project Photo

- Project Photo

Add More
Step 7: After completing Step 6 the Payment gateway page will open

RERA ONLINE PAYMENT USER MANUAL

1: Click on Click Here for Online Payment, it will redirect to Treasury Unified Gateway.

2: In Treasury Unified Gateway, select only E-Payment option.

NOTE: RERA will accept payment only through E-Payment.

3: In Treasury Unified Gateway, for E-Payment option, select Net Banking Option.
4: In Treasury Unified Gateway, for Net Banking option, select the listed banks.

**NOTE:** Payment can be only done from the listed banks.

5: In Treasury Unified Gateway, Based on bank selected, it will redirect to bank partner portal (Below Shown Example is for ICICI Net banking).

6: In Treasury Unified Gateway, on successful payment from bank partner, the below page will appear here one can download the receipt for reference and click on redirect to merchant site.

**NOTE:** Please note down the reference number for reference e.g., RERA290119162218.
7: In Treasury Unified Gateway, on successful payment it will redirect to RERA portal, click on Redirect to complete Registration.

8: On successful payment, one can submit the Registration to generate their Acknowledge number.
9: In Case payment failed due to some issues, click on Reinitiate Payment and follow the same Steps until the payment is success.

10: In Case payment pending from bank side, click on the below link and search with the Reference number.

https://rera.karnataka.gov.in/pendingPaymentPage
11: On successful payment, one can submit the Registration to generate their Acknowledge number.

Step 8: After completing the Registration Process Confirmation page will appear with Acknowledgement number which starts with ACK.